



REQUEST FOR PROPOSALS (RFP031017001)

Terms of Reference for the Evaluation of Red Investment Holding Company Pty (Ltd) (RICH) Operations.

Background

The Red Investment Company Holding Pty (Ltd) (RICH) was established in 2013 as a business entity of the Namibia Red Cross Society. Its aim is to run and manage business projects profitably to sustain its operations and share its profit with the Red Cross, which is the 100% shareholder. The governing boards of Red Cross and Red Investment would like to review the performance of the company over the past four years. The findings of the assessment will inform the development of Red Investment strategy for the next five years.

Aim of the assessment

To assess past operations (efficiency, relevance, effectiveness) of Red Investment and make recommendations on strategic directions of the company.

Areas of interest:

- Corporate Governance (leadership and management)
- Financial performance of the company
- Profitability of existing project
- Recommendations on expansion possibilities (long term sustainable projects).

Expected Output

- Detailed report with clear recommendations on the Red Investment Five Year strategy.

Schedule of the Assignment

Date	Activity	Responsible
15 October 2017	Briefing on Red Investment operations	Naemi Heita – Secretary General
16-20 October 2017	Desk review and report writing	Consultant
23 October 2017	Presentation of initial findings and recommendations	Consultant
24-27 Oct 2017	Report circulation for input	NRCS and RICH
30 Oct 2017	Consolidation of input and report finalisation	Consultant
31 Oct 2017	Submission Final Report	Consultant



Reporting:

The assignment is commissioned by Naemi Heita, Secretary General, Namibia Red Cross Society (NRCS), who is also the primary contact person for the consultant.

Profile of the consultant

Minimum qualification of consultant

Education:

- Master's degree in business management or other relevant disciplines

Experience:

- Good research skills
- Ability to manage and analyze data
- Technical knowledge demonstrated in, risk detection, loss prevention, marketing, and other related areas.

If you are interested in undertaking this task, kindly send us your proposal including cost estimates.

Address your application to:

Mr. Kleopas Asino
Logistics Coordinator,
Namibia Red Cross Society
Email: kleopas.asino@redcross.org.na

Application Deadline: 13 October 2017, 16H00